

MINUTES

Meeting: Corsham Community Area Transport Group (CATG)
Place: Committee Room B, Monkton Park, Chippenham
Date: Wednesday 13 February 2019
Time: 10.00 am

Please direct any enquiries to Kate Davey (Traffic Engineer), direct line 01225 713302 or email kate.davey@wiltshire.gov.uk

CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 13th February 2019			
1.	Attendees and apologies			
	Present:	Cllr Ruth Hopkinson – Wiltshire Council Cllr Brian Mathew – Wiltshire Council Cllr Ben Anderson – Wiltshire Council Cllr Philip Whalley – Wiltshire Council Spencer Drinkwater – Wiltshire Council Transport Planning Kate Davey – Wiltshire Council Highways David Arnup – Wiltshire Council Highways Ros Griffiths – Wiltshire Council CEM David Martin – Corsham Town Council James Whittleton – Corsham Town Council Steve Abbott – Corsham Town Council Tony Clarke – Colerne Parish Council Stuart Gregory – Lacock Parish Council Peter Shaw – Lacock Parish Council Vaughan Hill – Box Parish Council		
	Apologies:			
2.	Notes of last meeting			
		The notes of the last meeting held on 21 st November 2018 were accepted as a true record.	Agreed	All

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3.	Financial Position			
		See Finance sheet. 2018/19 allocation is £10,951.00. 2017/18 underspend was £29,232.00 and the current commitments total £30,530.00 giving a remaining budget of £15,690.50.	Agreed	All
4.	Top 5 Priority Schemes			
a)	<u>Skynet Drive</u>	<p>Legal have now confirmed that the lease agreements are complete.</p> <p>Section 106 agreement for Bellway homes to release funding for the installation of Toucan crossing will be triggered at first occupancy.</p> <p>Shared use path construction at southern end Skynet Drive/Park Lane junction is to be completed during January/February 2019 in preparation for the crossing and cycle link at the north end. Design for Toucan crossing is underway and the legal paperwork is with the Traffic Regulation Order team for processing and advertisement.</p> <p>DA to give update on drainage/gully blockage issue at Skynet Drive/Park Lane junction.</p>	<p>ACTION: Group agreed to remove this item from top priority list down to other priorities and continue to monitor progress.</p>	KD

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<p>b)</p>	<p>Corsham Cycle Network Spring Lane. TC funded.</p>	<p>Substantive bid application successful.</p> <p>The recommended option to ensure longevity of the surface is estimated at £26,000. Currently there is £8,000 committed from the substantive bid fund and £8,000 from Corsham Town Council.</p> <p>Corsham Town Council have confirmed additional £5,000 funding. The work has being programmed for June/July 2019.</p>	<p>ACTION: KD to discuss required signing with Corsham TC.</p> <p>ACTION: Group agreed to remove this item from top priority list down to other priorities and continue to monitor progress.</p>	<p>KD KD</p>
<p>c)</p>	<p>Issue 5540 A4 Box –HGV’s using unsuitable routes between Box & Colerne</p>	<p>HGV traffic ignoring the advisory signage along the A4 and using unsuitable routes to get from Box to Colerne such as Tutton Hill/Mill Lane. Tutton Hill did not make the top locations to be taken forward through the FAPM process for this financial year.</p> <p>Colerne Parish Council agreed to collect data on past incidents at the last meeting and to give update on their progress.</p>	<p>ACTION: Colerne Parish Council confirmed lack of recent evidence to support this issue. Group agreed to remove this item from top priority list down to other priorities until such time as further evidence can be provided.</p>	<p>KD</p>
<p>d)</p>	<p>Issue 6776 Box Parish name plates.</p>	<p>Box Parish Council has obtained quotations for signs to be put at the entrances to the Parish. Four signs will cost £1100. However, when asked Highways Department to obtain permission for signs to be erected was told that these would have to be erected by an accredited Highways contractor. The Highways department agreed to obtain a quotation from Ringway and this has come in at a total cost of £4392 which the Parish council finds totally unacceptable.</p> <p>Box PC were asked to inform KD of officer who provided the quote and liaise to move project forward. No contact has been made. Box PC to give update at meeting.</p>	<p>ACTION: Box PC to send sign designs and proposed locations to KD for review.</p> <p>DA to speak with Paul Bollen regarding previous information and quote provided to Box PC.</p>	<p>Box PC DA</p>

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e)	<p>Issue 6785</p> <p>High Street, Lacock outside the Abbey entrance.</p>	<p>Vehicles coming into Lacock Village from Melksham Road are turning right from West Street into High Street without any road sign to indicate that the High St is closed as a no through road. As a result, cars are proceeding down the High St to the closed gate in front of the Abbey and turning round to go back. This continual turning is damaging the road surface pavement kerbs and churning up the grass verges causing potholes. There are safety concerns when pedestrian Abbey visitors are trying to cross the road and stand nearby to the Abbey entrance where cars are turning round.</p> <p>The Parish Council are requesting that a permanent sign is erected where the temporary one used to be in place. The cost would be approximately £300.</p> <p>KD has confirmed sign with Lacock PC and ordered sign with contractor. Completion of work anticipated February 2019.</p>	<p>ACTION: Work imminent. Group confirm agreement to close issue and remove from note tracker.</p>	RG
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5.	Other Priority Schemes			
a)	Issue 4105 HGV's speeding on A365 Box.	Box PC have confirmed request for metro count from 03/10/18. Road Safety Team have put it as a top priority and submitted the request for action.	<u>ACTION:</u> Chase metro count results.	KD
b)	Issue 5818 Issue 6364 Park Lane, Corsham - issues with parking in vicinity of Chestnut Grange & Purleigh Road.	Monitor parking issues as the developments on Park Lane progress and collate data received from local residents on the inappropriate parking at this location. Request received from resident for access protection bar marking across driveway to extend 5.0m either side of access. This type of marking is advisory and should only be used to protect an access and not extend further as with the existing marking for the church entrance.	<u>ACTION:</u> Requester to be informed that Corsham TC have confirmed they will continue to monitor and revisit this issue once the rest of the Park Lane developments are complete.	RG

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<p>c)</p>	<p>Issue 5046</p> <p>Gastard Lane, Gastard HGV concerns</p>	<p>Original request submitted in 2016 regarding concerns over HGV movements damaging property and a request for weight restriction. Metro count done 27/11/17 – 06/12/17 with results of average speed: 22.6mph. 85%ile: 28.6mph. Approx. 13% being HGV movements during the count period.</p> <p>CATG requested assessment be undertaken to determine if the route would meet the criteria for unsuitable for HGV advisory signs. Briefing note discussed at June 2018 meeting – No evidence to support signs but suggested signs for ‘single track road with no passing places’. TC confirmed at Sept 2018 meeting they did not support this and issue was closed.</p> <p>TC asked for this to be re-opened and reconsidered at meeting.</p>	<p>ACTION: Corsham TC to arrange site meeting with resident and KD to discuss issue in more detail.</p>	<p>Corsham TC</p>
<p>d)</p>	<p>Issue 6421</p> <p>B3109 Bradford Road/Stone Close, Corsham – Safety of pedestrians crossing at this location.</p>	<p>Crossing Bradford Road east of Stone Close junction is considered dangerous by parents of school children who are walking from Park Lane to Rudloe. It was agreed the main issue is overgrown foliage.</p> <p>Parish Steward has been instructed to cut back vegetation. DA/GW to give update.</p> <p>PA to give update on why as part of the planning process there haven't been any dropped kerbs installed for the footpath link at Park Lane/Bradford Road.</p> <p>Metro Count results:</p> <p>B3019 Bradford Road – east of Stone Close 40mph Speed limit: Average speed: 31.8mph 85%ile speed: 38.03mph</p> <p>Results do not qualify location for community speed watch.</p>	<p>RECOMMENDATION: Group agreed there is no immediate solution and this issue should be put on hold until the Park Lane developments are complete.</p>	<p>All</p>

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e)	<p>Issue 6682</p> <p>Bridge between Lacock and Bowden Hill.</p>	<p>There is no signage just before you go over the one way bridge to indicate who has right of way. There either needs to be signage or traffic lights to indicate who has priority. Even a sign to advise motorists to be considerate to oncoming vehicles. On many occasions, there have been stand offs and neither know who has priority.</p> <p>Lacock PC to give update on whether this issue is supported.</p>	<p>ACTION: Group agreed for this issue to be moved to the top priority list and investigated further.</p>	KD
f)	<p>Issue 6734</p> <p>Neston/ Chapel Plaister - 7.5t weight restriction signing.</p>	<p>HGVs in excess of 7.5 tonnes except for access applies to all in this report using country lanes and not obeying road signs. Metsec lorry BU16 YLK drove down Jaggards Lane having turned off B3109 at Chapel Plaister to get to Wadswick Green whilst using the wrong SATNAV and could not turn around when he reached the end of Hollybush Lane. There are no weight restriction signs at Chapel Plaister which would have prevented this situation. There is a sign at the entrance to Neston. The vehicle caused damage to trees beside the lane. Wadswick Lane the old drovers route is so narrow that it is impossible for two cars to pass. This is not the first time this has happened.</p> <p>Corsham TC have confirmed support. All weight restriction requests have to be assessed through the FAPM process if the Area Board choose to make this a top freight priority.</p>	<p>ACTION: Group agreed for this issue to be moved to the top priority list and investigated further.</p>	KD

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g)	<p>Issue 6768</p> <p>Corsham Road, Lacock – Rail bridge visibility for pedestrians & cyclists.</p>	<p>The railway bridge on Corsham Road just east of the Stonegate site. Cyclists and pedestrians are concerned about the relative lack of visibility when crossing the hump of the bridge. Motor vehicles can cross the bridge at speed without being able to see what is on the other side until at the apex. Request for review/additional signing warning of hazard.</p> <p>DA/SG to give update on whether both warning signs are correctly in place.</p>	<p>ACTION: DA to look at signs warning of pedestrians walking over the bridge.</p>	DA
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6.	New Requests / Issues		
a)	<p>Issue 6967</p> <p>Traffic management measures in Lacock village</p>	<p>Concerns over the speed of traffic through Lacock village. After a meeting with the MP for Chippenham and the Cabinet Member for Highways the local community expressed their concerns and requested physical traffic calming measures in strategic locations around the village.</p> <p>To be discussed at the meeting.</p>	<p>ACTION: To look at a more strategic approach to reducing volume and speed of vehicles in Lacock village.</p> <p>SD</p>
b)	<p>Issue 6964</p> <p>A4 London Road, Box – Request for Zebra crossing to become signal controlled.</p>	<p>Concerned parent raising issue with existing Zebra crossing on London Road outside Box Primary School. Have witnessed lorries/vans/cars not stopping for pupils, parents and carers. Vehicles do not adhere to 30mph speed limit. School crossing patrol left in August 2018. Request for crossing type to become a signalised Puffin crossing.</p> <p>To be discussed at the meeting.</p>	<p>ACTION: Box PC to discuss concerns with the school and investigate replacement of crossing patroller.</p> <p>ACTION: Close issue.</p> <p>Box PC RG</p>
c)	<p>Issue 6960</p> <p>C151 & Doncombe Lane reduction in speed limit with petition.</p>	<p>Petition received by Wiltshire Council for the reduction in speed limit on C151 and Doncombe Lane to allow safer crossing for school children. Additionally if the speed is reduced then a further request for an advisory part time 20mph restriction on C151 in vicinity of junction which leads to primary school.</p> <p>Improvements to the existing crossing points on both routes are to be carried out during 2019/20 through the TAOSJ initiative subject to funding.</p> <p>Cost estimate for speed limit assessments is £2,500. To be discussed at the meeting.</p>	<p>RECOMMENDATION: Group agreed to put this issue on hold until the improvement works developed through TAOSJ initiative have been completed.</p> <p>All</p>

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d)	<p>Issue 6938</p> <p>B3109 Bradford Road, Corsham – Speeding traffic, request for traffic calming.</p>	<p>Concerned resident raised issue of speeding traffic along Bradford Road and requests traffic calming measures.</p> <p>Please refer to issue 6421 above for metro count results for this location.</p>	<p><u>ACTION:</u> Link to issue 6421 and close.</p>	RG
e)	<p>Issue 6936</p> <p>The Ley, Box – Traffic not adhering to the one way restriction.</p>	<p>Concerns raised over vehicles not observing the one way traffic restriction on The Ley in Box. Request for additional one way sign to be erected just past the V entry point of The Ley.</p> <p>To be discussed at the meeting.</p>	<p><u>RECOMMENDATION:</u> Group agreed to fund additional sign subject to Box PC 25% contribution.</p> <p><u>ACTION:</u> Move to top priority list and provide Box PC with design and estimate and confirm contribution.</p>	All KD
f)	<p>Issue 6919</p> <p>Notton Lane, Lacock Rat running traffic from Corsham Road to avoid queues at traffic signals on A350</p>	<p>Residents raising concerns over rat running speeding traffic along Notton Lane mainly from Corsham Road where visitors of Whitehall Garden Centre are trying to avoid queueing traffic at the A350 traffic signals to head towards Chippenham. Whitehall have been granted permission to extend and therefore the problem is likely to increase in the future.</p> <p>Request for either No entry signs at Corsham Road/Notton Lane junction. This will mean a one way restriction going north to south and vehicles including residents, school traffic, farm vehicles will not be allowed to travel north. Alternatively a no left hand turn restriction for Corsham Road/Notton Lane junction.</p> <p>To be discussed at the meeting.</p>	<p><u>ACTION:</u> Undertake further investigations locally and request a metro count.</p>	Lacock PC

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g)	<p>Issue 6889</p> <p>Boxfields Road/White Ennox on Box Hill speeding traffic.</p>	<p>Following a serious accident in December 2018 concerns raised over speeding traffic by MOD employees in addition to conflicts with parents parking on the verge and dropping off young children at Woodlands Adventurers. Request for reduction in speed limit.</p> <p>Please see AOB below links to issue 5305, metro count results listed below.</p>	<p>ACTION:</p> <p>Box PC confirmed agreement to close issue and remove from note tracker.</p>	RG
h)	<p>Issue 6886</p> <p>A4 and Cross Keys Road junction</p> <p>Request for reduction in speed limit.</p>	<p>Concerns raised from residents over the national speed limit restriction from Pickwick through to the Corsham town boundary near the Cross Keys junction. Request for a reduction in speed limit to be considered.</p> <p>Cost estimate for speed limit assessments is £2,500. To be discussed at the meeting.</p>	<p>RECOMMENDATION:</p> <p>This issue to be put on hold until the All improvement works due to take place in the summer are complete. Corsham TC did confirm support & 25% contribution for assessment.</p>	All
i)	<p>Issue 6876</p> <p>Request for 20mph speed limit on residential streets around Corsham.</p>	<p>Request for 20mph speed limit on residential streets in Corsham including Pickwick Road, Newlands Road, Pound Pill leading to Prospect. This proposal is aligned with the Corsham Public Realm study and part of the Corsham Strategic Plan 2018-2022.</p> <p>Cost estimate for speed limit assessments is £2,500. To be discussed at the meeting.</p>	<p>RECOMMENDATION:</p> <p>This issue to be put on hold until Corsham TC have carried out further investigation.</p>	Corsham TC
j)	<p>Issue 6855</p> <p>Valley Road, Corsham –</p> <p>Pedestrian safety walking from Creswells to Spackman Lane.</p>	<p>Issue raised regarding pedestrian safety when walking along Valley Road specifically from Creswells to Spackman Lane. Concerns mainly relating to pupils walking to Corsham School the wrong side of the barrier in close proximity to the carriageway.</p> <p>There is already an existing walking route which is considered to be a sufficient alternative to walking alongside the carriageway at this location.</p>	<p>ACTION:</p> <p>Corsham TC to take issue to next Properties & Amenities committee.</p>	Corsham TC

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k)	<p>Issue 6835</p> <p>Quarry Hill, Box – Request for speed bumps or a one way restriction.</p>	<p>Concerns over speeding traffic along the narrow route of Quarry Hill in Box. Request for speed bumps or to introduce a one way restriction similar to the existing restriction on Bulls Lane. Requester confirmed they had already made contact with the Parish Council to raise this issue.</p> <p>To be discussed at the meeting.</p>	<p>RECOMMENDATION:</p> <p>Box PC not supportive of issue and confirmed agreement to close and remove from note tracker.</p>	RG
l)	<p>Issue 6829</p> <p>Lacock village – restriction for tourist coach restriction.</p>	<p>Lacock Parish Council have raised concerns over tourist coaches causing multiple problems in the village. Issues include parking on double yellow lines, blocking service bus stops and causing traffic jams endangering their passengers by dropping them at inappropriate locations and having little regard for other road users and residents. Request for a ban on tourist coaches entering the village but be permitted to use the coach park via Melksham Road and Hither Way, exemptions for local buses/school buses to be considered.</p> <p>To be discussed at the meeting.</p>	<p>ACTION:</p> <p>Group agreed for this issue to be moved to the top priority list and investigated further.</p> <p>Cllr Whalley requested Lacock PC carry out investigation and provide evidence in order to support the issue going forward.</p>	KD
m)	<p>Issue 6808</p> <p>Gastard Lane/Lanes End – HGV issue</p>	<p>Concerns over large vehicles entering Gastard Lane from The Roebuck heading south then unable to emerge at the southern end junction with Lanes End as it is too narrow. Request for improved signing at the northern end by The Roebuck.</p> <p>This issue relates closely with issue 5046 above.</p>	<p>ACTION:</p> <p>Link to issue 5046 and close.</p>	RG

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7.	Other Items			
a)	Flooding in Box	<p>An issue has been raised with concerns about the flooding in Box. Some of the problem is maintenance and the PC were advised to speak with their parish steward and/or report it through the My Wiltshire app. The issue has also been sent to Paul Bollen.</p> <p>All information received has been forwarded onto drainage team as requested.</p> <p>An initial site visit was carried out and the gully pots do not seem to be connected to anything. Further investigation to be undertaken by GW.</p> <p>DA/GW taking steps to improve issues. Advice to be obtained from flood group.</p>	<p>Some work at Quarry Hill has been carried out and it was confirmed that more regular clearing out is helping. Keep open and DA to confirm if further work is required.</p>	DA
b)	Footway Repairs	<p>The improvements on East Street were agreed by the Area Board.</p> <p>East Street, Lacock footway repairs estimated at £3,000 to be undertaken. David Arnup confirmed works programmed for end of February 2019.</p>	<p><u>ACTION:</u> Work imminent. Remove from note tracker.</p>	KD

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c)	Metro counts being undertaken in and around West & North Wiltshire	<p>This is survey work being undertaken as part of an area wide transport modeling study.</p> <p>Group requested to receive data once surveys are complete for analysis of HGV movements and speed.</p> <p>SD to confirm if survey data has been received and can be shared with CATG.</p>	<p>ACTION: SD to send information to RH and both to chase resolution.</p>	SD/RH
d)	Major Projects for Corsham Area Board	Future planned Wiltshire Council major projects for the Corsham Area Board to be shared with the group as and when they should arise.	<p>ACTION: Set agenda item to be included.</p>	KD

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8.	AOB			
	<p>Issue 5305</p> <p>Woodland Adventurers/Boxfields junction</p>	<p>The first issue is the speed of vehicles approaching the crossroads adjacent to Woodland Adventurers (Boxfield/White Ennox Lane). The second issue is the parking of Woodlands Adventurers Customers vehicles on Boxfields. The combined issues represent a traffic hazard which would benefit from a metro count. PC support and will submit a metro count form. This issue also relates to 5353 as Boxfields/White Ennox Lane is used as a rat run seeking to avoid congestion on Bradford Road and Westwells Road.</p> <p><u>Metro Count results:</u> Boxfields Road – East of White Ennox Lane 60mph limit: Average speed: 31.5mph 85%ile: 38.3mph Community Speed Watch does not operate in limits over 40mph</p>	<p><u>ACTION:</u> Box PC confirmed agreement to close issue and remove from note tracker.</p>	RG
	Colerne C151	<p>This is the main road from Ford to Colerne. A petition was submitted for speed reduction by Brian Mathew. Since then, there have been 3 serious accidents. The PC considered these issues and decided that they need to wait for the police and coroner's reports. It was agreed that a metro count be put forward to determine speed around the Thickwood junction and the gully reported to be emptied. (Colerne PC).</p> <p>The metro figures have come back but the speed limit for the road seems to have been set at 50mph when it should have been 40mph. The Parish Council will go back to Jane Dealey to question it. AC to provide update.</p>	<p><u>ACTION:</u> Metro count results confirmed speeds are within the current limit. Colerne PC to chase police report before considering assessment for reduction in speed limit.</p>	Colerne PC

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	Gully clearing tanker	There is an offer from WC to book out a vehicle to clear gully's DA to clarify process for booking gully clearing tanker and provide update at meeting.	DA waiting for roll out of gully clearing tanker and process to book it. Considers additional resources might be required to facilitate.	DA
	MyWiltshire App	Chair requests a list of all reports raised for Corsham Area Board through the MyWiltshire App and the status of each one.	ACTION: DA agreed to provide this information to the chair.	DA
	Date of Next Meeting	Wednesday 12 th June 2019 10am at Langley Room, Monkton Park, Chippenham		

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Corsham Community Area Transport Group

Highways Officer – Kate Davey

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of **£15,690.50**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding Implications

6.1 There are no safeguarding implications

7. Recommendations

Corsham Area Board are asked to approve recommendations

Corsham CATG

FINANCIAL SUMMARY

BUDGET 2018-19

CATG Allocation 2018-19	£10,951.00
2017-18 Underspend	£29,232.00
Contributions	
Lacock PC - Advisory signage for Lacock village weight restriction	£1,000.00 Invoice sent
Lacock PC - village gateways	£3,750.00 Invoice sent
Box Parish Council - SLOW markings at Lower Kingsdown Road	£37.50 Invoice sent
Box Parish Council - Warning Signs at Lower Kingsdown Road	£250.00 Confirmed
Corsham Town Council - Park Lane Parking Restrictions	£1,000.00 Confirmed - on hold
Total Budget	£46,220.50
Commitments	
Lacock Village gates	£15,505 Actual
Street name plate x 2 at Moors Park/Stoneworks, Corsham	£260 Actual
Advisory signage for Lacock village weight restriction	£4,165 Actual
New Schemes	
Bulls Lane, Box - access protection bar marking & give way markings	£150 Actual
Lower Kingsdown Road, Box - SLOW markings x 2	£150 Actual
Corsham Park Lane parking options	£4,000 Estimate - on hold
Lower Kingsdown Road, Box - Warning Signs	£1,000 Ordered
Additional funds for Spring Lane, Corsham resurfacing scheme	£5,000 Ordered
Lacock West Street - Additional sign for no access through High Street	£300 Ordered
Total Spend / Commitments	£30,530.00
Remaining Budget	£15,690.50

Substantive schemes

National Trust for Hither Way Zebra Crossing	£25,000.00 Invoice sent
Lacock Parish Council for Hither Way Zebra Crossing	£7,000.00 Invoice sent
Lacock , Hither Way Zebra Crossing	£55,000 Estimate
Corsham TC for cycle network - Spring Lane	£13,000 Increased contribution confirmed 28/11/18
Spring Lane rural cycle route	£26,000 Estimate Nov 18